

KILMELFORD AND KILNINVER COMMUNITY SCIO

Committee meeting held on 8th January 2018 in Kilmelford and Kilninver Village Hall

Present: A. van der Kraan (Chair), R. MacCowan (Vice Chair), D. Scaife (Secretary), C. Banham (Treasurer), G Philpotts (Minutes), C Gibson (Caretaker)

1) APOLOGIES

M. Anderson, J Rentoul,

2) MINUTES OF THE LAST MEETING

Apart from confirming that there was no Burns Night event at the Hall, the minutes were approved as a true record.

3) MATTERS ARISING

- a) Tree now taken down.
- b) DS did not apply for a grant as enough funds
- c) Work in urinals has now been sorted.
- d) WIFI and Telephone - CB has been sorted and a password is available.
- e) Work on logo is still in hand.

4) TREASURER'S REPORT

- a) As with the presented financial statement for the A.G.M. Balance stands at £6719.51 with monies from Hogmanay still to be added.
- b) DS offered a report for the 100 Club which has to be submitted annually to Argyll & Bute Council. This was signed off by Chairperson and Treasurer.

5) CARETAKING

- a) Report attached from A.G.M.
- b) Reminder of Annual Hall Cleaning will be Sunday 25th February in the morning. Some people offer to do a certain task, others just arrive and help with general clean through.
- c) Dishwasher still to be fixed.

6) FUND RAISING

- a) 13th Jan - a fund-raising evening of music and song to support some work in Uganda to help children and young people get instruments and equipment to enjoy music. Awaiting Instructions.
- b) 3rd Feb – Kilmelford's Got Talent - Doors open at 6.30pm. (Suggestion to start having recycling bins in main hall and kitchen to avoid having to sort through rubbish after events). Did have a raffle last year but Sarah to organise.
- c) 17th Feb. - Blue Moon Travellers – tickets via shop will bring own booze.
- d) 6th May – Craft Fair – good feedback from stall holders last time – will do as before with donated food, £10/table, and rota for kitchen duties, if big response can use smaller room too.
- e) Suggestion of Mock Wedding in summer. we agreed to have a separate meeting in February to further discuss the Mock Wedding, date to be confirmed.

7) ANY OTHER BUSINESS

- a) Fair Trade Stand – general feeling was that the Coffee Mornings were not the right place for a charity stand but that we would need to handle tactfully as don't want to sound harsh.
- b) New committee members – following resignations some new input needed. RM had some ideas and all agreed it would be good to get representatives from more sections of the community.

8) DATE OF NEXT MEETING

Monday 12th March 2018. 7.30pm

CARETAKER'S REPORT

- 1) A new front door in brown uPVC has been ordered from Gordon & Strathern. 50 keys will be supplied.
- 2) Earlier in the year Boyd's plumbers were called in to unblock the urinals and turn on the flushing system. David Wilkie has subsequently fitted an isolation valve in the water supply pipe to the cistern. All the cold water supply to the hall comes from the mains which can be turned off by the stopcock under the kitchen sink. The hot water tank is situated above the kitchen.
- 3) The fire exit door at the end of the corridor is warped and needs to be replaced.
- 4) The fire alarm control panel in the front porch has been inspected by Adam Fire Engineers because the battery-low light was flashing for a short period. The battery was tested and found to be up to voltage and charging correctly. He suggested that a power cut may have been the cause of the problem. It appears to occur when the outside temperature falls below zero. The fire alarm is still fully functional as it has a mains supply.
- 5) The lower glass panels in the front porch were replaced by uPVC after one of the panes was shattered. Water seeps through the seals of 3 of the original glass panels during heavy rain.
- 6) The wooden fascia boards below the roof are showing signs of rot, and we are hoping to replace them with uPVC.
- 7) The dishwasher is currently out of action. Matthew has been in touch with the manufacturers and will follow it up later in January.