

## KILMELFORD AND KILNINVER COMMUNITY SCIO

Committee meeting held on 13<sup>th</sup> March 2017 in Kilmelford and Kilninver Village Hall

Present: Astrid van der Kraan (Chair), R. MacGowan, (Vice Chair), D. Scaife (Secretary), C. Banham (Treasurer), M. Morsley, Jean Bowman, M. Anderson, J. Rentoul, C. Gibson (Caretaker)

### **1) APOLOGIES**

S. Edwards, E. Mitchell.

### **2) MINUTES OF THE LAST MEETING**

The minutes were approved as a true record.

### **3) MATTERS ARISING**

- a) Marc has removed the old payphone. Touch up paint for the wall is to be bought by CG. The emergency phone is to remain in situ. Marc is also to make a doorknob for the inside of the front door.
- b) The registration of the defibrillator is not yet complete because a yellow plate bearing a serial number is missing. JR is to contact the installers, OES, to see if they can locate it. The defibrillator will be linked to the ambulance service when complete. Dave Millward will organise training when this is accomplished. The CPR training will go ahead before this.
- c) RM has written an item for the Newsletter thanking the previous members of the committee.
- d) CG has ordered the safety glass for the main hall door. Marc will fit it.
- e) The central weight in the main hall has been checked and the rope shortened. It is all sound.
- f) DS is to make a laminated sign prohibiting heeled shoes and stilettos in the main hall.
- g) Marc is to repair & paint the wooden soffits and fascias along the front of the building. It may be cost effective eventually to replace them with plastic.

### **4) CARETAKER'S REPORT**

- a) RM is to buy a paper towel dispenser for the Ladies' cloakroom, and a sign for Baby Changing.
- b) The downpipe from the cistern in the disabled toilet sprung a leak, caused by the lavatory pan not being secured to the floor. Fortunately Georgina Dalton discovered this and called in Marc who mended it.
- c) RM has asked Colin Clark to remove the turf at the entrance to the car-park where damage has been done by vehicles reversing over it.
- d) Marc has checked the electric socket in the lesser hall. A fixing screw has broken off in the wall, but the socket is safe to use.
- e) MA advises a protective covering for the defibrillator power socket in the lesser hall to prevent accidental turning off.
- f) DS reported that the Fire Safety file containing all relevant information is kept in the office.
- g) The polling booth has now been returned and is located in corridor cupboard number 25.
- h) CG reported that litter is being left by the public around the re-cycling bins. JR mentioned that the future Rural Watch scheme may deter this fly-tipping. The commercial grey bin is emptied fortnightly.
- i) DS advised that the side floodlight does not work, but is rarely required. All the floodlights are photo-sensitive and, if switched on, will work only after dark.

THE HALL COMMITTEE ARE VERY GRATEFUL TO MARC VAN DER LAAN FOR ALL HIS HELP AND EXPERTISE REGARDING THE MAINTENANCE TASKS.

## **5) TREASURER'S REPORT**

The balance in the main account stands at £411.40. The 100 Club account stands at £1372.00. The authorisation for the new signatories on the bank accounts has not yet come through. One invoice for Adam Fire Engineers is outstanding.

## **6) REVIEW OF HALL HIRE CHARGES**

The charges are under review. An additional category for paid tuition sessions is to be added.

## **7) FUND RAISING**

- a) The table-top sale is going ahead on 2<sup>nd</sup> April. Twelve tables have already been sold. A raffle is to be held with one large bottle of whisky as a prize. JB is to buy this. DS and MM are doing the teas.
- b) MA offered to cater for an event in the autumn, possible in conjunction with a piano recital by Marek Kochmanski.
- c) MA mentioned that bingo has been very popular at The Lord of the Isles, but this has now stopped for the summer. He suggested that we might be able to organise Bingo at a venue such as the Shower of Herring or Cuilfail Hotel, if they are amenable.
- d) The Annual Beach Clean starts on 18<sup>th</sup> March.

## **8) TITLE DEEDS OF VILLAGE HALL**

DS reported that the charities regulator, OSCR, has advised that the Title Deeds to the Village Hall should now be in the name of Kilmelford & Kilniver Community SCIO, rather than in the names of the original trustees. DS and Fergus Gillanders have consulted Fiona Anderson at McPhee & Partners on the best way of facilitating the process. She is to arrange a Property Search for a fee of £39.00 and will keep us informed.

## **9) ANY OTHER BUSINESS**

- a) AK has had 4 front door keys cut. Colin Clark has been given one, Marc is to be given one.
- b) MM mentioned, that after band practice, the tables in the lesser hall had been left to one side of room. The ladies at art class would be unable to use them or move them. The band are to be asked to replace the tables after use.
- c) Helen Laws has asked whether a bench could to be placed on the grass roadside verge facing the loch. This is a matter for the Community Council.
- d) JR attended a Community Empowerment seminar at Arrochar, which stressed the importance of having a Business Plan, especially with regard to applications for grants. DS is to send an electronic copy of the Village Hall Business Plan to all trustees. Funding for a new front entrance lobby could be a possible future goal.
- e) JR suggested that wall hangings depicting historical photos & information would be an attractive feature at the hall. She is to look at options and costs. The School may be interested in being involved.

## **10) DATE OF THE NEXT COMMITTEE MEETING**

Tuesday 9<sup>th</sup> May at 7.30pm

