

## **KILMELFORD AND KILNINVER COMMUNITY ASSOCIATION**

Committee meeting held on Tuesday 3<sup>rd</sup> March 2015 in Kilmelford and Kilninver Village Hall

Present: A.Mitchell (Chair), D. Scaife (Secretary), F. Gillanders (Treasurer), L. Files, E. Coyle, M. Morsley, C. Gibson (Caretaker)

### **1) APOLOGIES**

M. Anderson

### **2) MINUTES OF THE LAST MEETING**

The minutes were approved as a true record.

### **3) MATTERS ARISING**

- a) The work on the kitchen has been completed and J. Smith has been paid. 20% VAT was payable on the total. The dishwasher was £1500, the fire curtain £3300. An extra £736 was taken out of Hall funds to pay for new cupboard doors, two replacement panes of glass in the kitchen window and a fire safety light in the switchboard room. As a condition of the award, AM is to write an article, including photos, for the Oban Times.
- b) FG advised that the update of the Constitution is in progress and a Code of Conduct, approved by the committee, is to be included.
- c) Regarding the damage caused during a pre-Christmas event, AM reported that no reply has been received to letters written to the person who organised the party, and no recompense for damages. Estimated cost is £213. The police are looking into the matter.
- d) DS has contacted the Council to ask about a blue recycling bin for the Hall car-park. As this would cost £63.84 annually to have emptied, in addition to the £234.00 already being paid for the green bin, it was decided not to have one.

### **4) CARETAKER'S REPORT**

- a) The damaged door to the Ladies' cloakroom has been replaced, and the mirror in the Gents. The panel in the main hall door still needs to be replaced, in wood if necessary, also the stairwell light fitting.
- b) The electrician reported that a faulty trip switch needs to be replaced on the switchboard panel, and also the fire alarm switches which are corroded. These are linked to the fire curtain circuit.
- c) Some glass may need to be replaced in the entrance lobby.
- d) The spring cleaning went well. Thanks to AM, MM, FG, LF, Caroline, Olga, Peter and Dorothy. Elspeth and Peter helped to paint the kitchen and DS painted the skirting boards in the main hall. CG is to shampoo the carpets.

### **5) TREASURER'S REPORT**

- a) The main account stands at £2604, with £115 cash in hand.
- b) The 100 Club account stands at £1092.

### **6) FUND RAISING**

The Quiz & Curry Night is going ahead on 30<sup>th</sup> March. MA is making all the curries, AM is compiling the quiz and FG will buy the drinks. The bar licence has been received.

### **7) AOB**

- a) FG has received a letter from the Charities Trust to say that the Hall will receive a donation of £250.
- b) DS will arrange for the Fire Inspection when the electrical work has been completed.
- c) LF has offered to keep the Hall diary in the shop updated with the weekly bookings..
- d) LF mentioned that one of the sets of fairy lights is no longer functional.

### **8) DATE OF THE NEXT MEETING**

Tuesday 12<sup>th</sup> May at 8.00pm.

