

## KILMELFORD AND KILNINVER COMMUNITY ASSOCIATION

Committee meeting held on Tuesday 12<sup>th</sup> November 2013 in Kilmelford and Kilnilver Village Hall

Present: A.Mitchell (Chair), D. Scaife (Secretary), M. Anderson, E. Coyle, C. Roberts.  
C. Gibson (Caretaker)

### **1) APOLOGIES**

F. Gillanders, L.Files

### **2) MINUTES OF THE LAST MEETING**

The minutes were approved as a true record.

### **3) MATTERS ARISING**

- a) An electrician is to be called to carry out an electrical inspection at the Hall. Also to repair the faulty extractor fans in the cloakrooms, inactivate the dimmer switch in the main hall and to advise whether an upgrade of the main hall lights to a more energy efficient specification would be possible.
- b) A plumber is required to fix the faulty cistern in the men's cloakroom.
- c) The cloakroom ceilings are to be painted by CG.

### **4) CARETAKER'S REPORT**

- a) CG has cleaned out the lower gutters around the building and will do the upper ones when the trees have stopped shedding leaves. CG is also to lop the lower branches off the ash tree in the car park.
- b) The annual fire inspection of the Hall is due. CG is to arrange. CR mentioned that a fire risk assessment should also be carried out.

### **5) TREASURER'S REPORT**

- a) The main bank account stands at £3624, with £320 cash in hand. FG has paid the annual insurance premium for the Hall as a lump sum, rather than in monthly instalments as before, thus making a saving on the total paid.
- b) The 100 Club balance stands at £650.

### **6) FUND RAISING**

- a) Regarding the Hogmanay Party, DS mentioned that tickets will be sold in advance this year as well as at the door if there are any left, for the prices of £5.00 / £6.00 respectively. No more than 110 tickets will be available as this is the number the main hall can comfortably and safely seat. Tickets will be available from the Melfort Club and from DS. CR is to organise the game. Raffle prizes are requested.
- b) CR knows of a highly recommended local band run by Pete Reek, whom we may be able to hire to perform at the Hall. If they are available on 25<sup>th</sup> January, then a Burn's Night theme would be popular. CR is to find out more information.
- c) A Quiz & Curry Night is proposed for 7<sup>th</sup> or 8<sup>th</sup> March. MA is to organise the catering.

### **AOB**

- a) Ways of improving the acoustics and ambience of the main hall were discussed, including tenting the ceiling. This would, however, necessitate the lowering of the wall heaters. AM suggested hanging new curtains in the main hall on permanently fitted curtain rails. Being able to draw them back into the corners of the hall when not in use would be the best arrangement. CR is to look into cost of fabrics and curtain rail options. Dark red was considered a suitable colour.
- b) DS, on behalf of the committee, expressed her thanks to AM, Dorothy Bark and Georgina Dalton for their hard work in giving the kitchen the thorough clean out it needed.

### **8) DATE OF THE NEXT MEETING AND AGM**

Tuesday 14<sup>th</sup> January 2014 . AGM at 7.30pm followed by committee meeting at 8.00pm