

KILMELFORD AND KILNINVER COMMUNITY ASSOCIATION

Committee meeting held on Tuesday 13th November 2012 in Kilmelford and Kilniver Village Hall

Present: A. Mitchell (Chair), F. Gillanders (Treasurer), D. Scaife (Secretary), O. Salmond, E.Coyle, L. Files, C. Roberts, C. Gibson (Caretaker)

1) APOLOGIES

M.Anderson

2) MINUTES OF THE LAST MEETING

The minutes were approved as a true record.

3) MATTERS ARISING

- a) CG has secured the frayed edge of the carpet with adhesive.
- b) The fire door at the end of the corridor is to be replaced. A wooden door with a push handle and hinges, is to be purchased from Howdens at a cost of £297. CG is to arrange this.
- c) Regarding the buzz emitted by one of the main hall lights, CG advises that this wears off once the light has warmed up.

4) CARETAKER'S REPORT

- a) An electrician is to be called regarding the heaters in the main hall, as the bank of heaters on the long wall is not coming on when a token is inserted into the meter.
- b) The neon light in the ladies' changing room is flickering. CG is to look into it.
- c) The taps on the left side kitchen sink are not working. CG will check them over.

5) TREASURER'S REPORT

- a) The grant money of £9000 from Awards for All has been received and paid into the main bank account. The balance, including this amount, stands at £11,949 with £176 cash in hand.
- b) The 100 Club balance stands at £635.

6) INSULATION

The £9000 grant money has been obtained for the insulation of the cloakrooms and changing rooms. AIS is to start work in January. A vanity unit is also to be fitted by AIS in the ladies' cloakroom under the existing washbasins. This is to support the basins and provide storage space. AM reported that the estimated cost of the work will be £300-£500. This was approved by the committee.

7) SOLAR PANELS

AM has been looking into the possibility of obtaining funding for the fitting of photo-voltaic panels to the roof of the village hall, to provide a heat source for the hall and an income from the sale of the electricity. Once the insulation has been completed, it is hoped that the electricity board will give approval for this to go ahead. One estimate of the cost, for the installation 40 panels, has been received by the company "Absolute" for £18,625 excluding VAT. Advice will be sought regarding radiators and other equipment which may be beneficial in association with the solar panels.

The committee approved the idea and, as a first approach towards funding, AM will contact Community Energy Scotland

8) FUND RAISING

- a) Organisation of the Christmas Fayre being held on 25th November was discussed and tasks allocated.
- b) Regarding the Hogmanay Party, DS will put up posters and contact people nearer the time to help as required.

9) AOB

- a) LF mentioned that the electric meters in the main & lesser halls often reject the tokens. She contacted Colin McNiven who fitted them and he advised that they may require internal cleaning with aerosol air.
- b) DS mentioned that the tea urn was not working at the last event. CG advised that the urn has a safety feature to prevent overheating and that there is a reset switch under the urn.
- c) LF reported that problems have been encountered with the operation of the stage lights. CR has a sheet of instructions which may be useful.
- d) LF also suggested that the large picture on the end wall of the main hall should have its glass covered with polythene film to prevent scattering of glass shards should it be broken. LF is to obtain this film.
- d) The matter of whether we have enough tables to meet all requirements is to be discussed at the next meeting.

10) DATE OF THE NEXT MEETING AND AGM

Tuesday 8th January 2013. AGM at 7.30pm followed by committee meeting at 8.00pm.