

AGM minutes

KILMELFORD & KILNINVER COMMUNITY SCIO

Minutes of the A.G.M. held on 7th January 2019 in Kilmelford & Kilniver Village Hall

Present: A. van der Kraan (Chair), D. Scaife (Secretary), C. Banham (Treasurer), G. Philpotts (Minute taker), M. Anderson, L. Llewellyn, J. Rentoul.

1) APOLOGIES

No apologies received.

2) MINUTES OF THE LAST A.G.M.

These were approved by AK and seconded by CB and were signed off as a true record.

3) MATTERS ARISING

Hall Logo – Some discussion had happened but all agreed with change of committee members that perhaps a fresh look at possibilities was needed. DS had attended the OSCR meetings last year and the use of OSCR logo and Hall logo is one of their recommendations. AK to approach Iain Bark for advice on how we can use some of the ideas from last year. DS had looked into getting a grant for energy efficient lighting but no positive results yet. We will have another go this year.

4) CHAIRPERSON'S REPORT

The report highlighted the various activities for the Hall throughout the year and thanked both the Committee and various members of the community for their contributions which enabled events to take place and attracted valuable funds as well as offering enjoyable activities to a wide range of people within our community. AK & LL had also done some work with our social media which is already extending coverage to the community and its visitors. (Full report attached).

The committee would like to thank AK for her guidance and encouragement throughout the year as an excellent Chairperson.

5) TREASURER'S REPORT

Copies of the Financial Statement for the period January to December 2018 were circulated (see attached). The balance stood at a debit of £4688 with monies from the Hogmanay event still to be added in. CB commented that looking at events for 2018 there had been ups and downs but all fairly equal. Still our main outgoings were Heating & Lighting and Insurance and we considered upgrading the lighting that would be a big expense but could

improve lighting and would eventually reduce costs as it would be more efficient. DS to look at a previous quote and GP to look at a larger grant application.

The 100 Club balance stands at £2473.

We looked at some other fund-raising activities such as a Race Night or a Community Treasure Hunt and all these will be considered over the next few months.

6) CARETAKER'S REPORT

Unfortunately, there was no report or caretaker at the meeting but we were able to do a review of the current situation: A security light needs attention so we need the caretaker to deal with it. There had also been a comment by a resident that the Hall security light is shining in their windows when on – although this is not a major problem it does need checking. DS to talk to CG.

7) ELECTION OF OFFICERS OF THE COMMITTEE

All existing members of the committee were happy to continue in their roles. DS mentioned that she would like to step down as Secretary next year as she felt it was right that a new person should step in. She was very happy to still take part in the business of the Hall and would like to keep running the 100 Club and Coffee Mornings. All committee members respected her wishes but knew we would miss her expertise – she acknowledged that she would still be on hand for advice and some input but just not as Secretary.

AK thanked everybody for their continued input.

The Committee members will continue as follows for 2019:

Chairperson	Astrid van der Kraan
Secretary	Diane Scaife
Treasurer	Carla Banham
Minutes	Gill Philpotts
Trustee	Matthew Anderson
Trustee	Louisa Llewellyn
Bookings	Kilmelford Village Shop
Caretaker	Colin Gibson

8) ANY OTHER BUSINESS

There being no other business, the meeting closed at 7.55pm

ATTACHED:

Chairperson's report
Treasurer's Report

**KILMELFORD and KILNINVER COMMUNITY SCOTTISH
CHARITABLE INCORPORATED ORGANISATION.**

CHAIR REPORT January 2019 (for 2018)

2018 has been another successful year for the Kilmelford and Kilninver Village Hall. A year in which we have held numerous events for the community. Groups and Kilninver Primary School continued to use this venue for their meetings/lessons and we attracted bookings for squash, meetings and private parties again, resulting in funds being raised for upkeep and the ongoing maintenance of the village hall.

In January 2018 Jean Bowman, Elaine Mitchell and Maggie Morsley left the hall committee due to other commitments. Ruth MacCowan stepped down from the committee in November, when she moved away from the community. I would like to thank them all for their help and time spent on the committee. In July we were thrilled to welcome Louisa Llewellyn onto the committee, with all her enthusiasm, help, ideas and connections to school and community council. It is my opinion that the present committee works well together and we are able to achieve the goals we set out. Each member of the committee is amazing and I would like to thank you and your families for the all the time, energy and effort you have put into the village hall this last year again.

A big thank you to Diane Scaife for organising the monthly coffee mornings + 100 Club Draw, and of course to all who help out each time with delicious baking, making the tea and coffee and setting up/clearing up. All your hard work is much appreciated. I would also like to thank Melissa Oatts who has organised the coffee mornings over the Winter months for many years. Like Diane, she has been great in gathering helpers around her and providing excellent coffee and cake. Due to work commitments Melissa is unable to continue with the coffee mornings. It is great to see many people from our community attending the coffee mornings, this shows how important it is to organise social gatherings in the village hall where people can meet, chat and feel included.

We have been able to attract many locals, and visitors from further afield, to the events we have held in the village hall in the past year. The feedback received after each event has been great and encourages us to continue. It is great to see the village hall buzzing with people who are all having a good time and with doing so help us raise the much needed funds for the hall. Kilmelford's Got Talent, table top

sale, craft fair, curry & quiz night, ceilidh hop, Halloween party, Hogmanay party were all well attended and worth all the time and effort we put into organising it all. A huge thank you to all who helped plan and run these events! A special thank you for Carla Banham (and her family) for offering to organise the 2018 Hogmanay Party in order to keep this annual tradition at the hall going. You have done a great job and the feedback has been brilliant! Thank you so much!

Carla, as our treasurer, is doing an amazing job with the finances and making sure all bills are paid in time and updating us at every meeting. We couldn't do without your hard work and I appreciate all the time and effort you put in. And Gill, thank you for taking the minutes at our meetings, not an easy task sometimes as we are all very good in talking!

In 2018 the new UPVC front doors were fitted, with new locks and keys. Gill succeeded in applying for 2 £250 micro grants from the Carraig Gheal Wind Farm Fund. One of these grants part funded replacing the rotten soffits and fascias with UPVC ones. The other micro grant was used to buy a new, easy to use, PA system for the hall. Thank you Gill! We managed to pay for a new UPVC emergency exit door in the hall way, to replace the badly warped old door. The broken electric cooker in the kitchen was replaced with a new one and Carla kindly donated a 2 ring induction hop (+ saucepan) to further improve the cooking facilities in the kitchen.

Thanks to Matthew Anderson's contacts the broken dishwasher finally got fixed without costing us much. And David Wilkie kindly replaced a valve in the Gent's in order to fix the problem with flushing the urinals. Jane Rentoul has been wonderful in helping the committee plan/organise and run events, and has volunteered her and her husband's time on many occasions throughout the year. Thank you!! We are very lucky to be able to ask individuals in the community to help with sudden issues at the hall and I appreciate the fact that they keep on offering their help when needed.

The ongoing support from the Kilmelford Village Shop is a great help in the everyday running of the village hall. Taking bookings, selling heating tokens, handing out the front door key and advertising/promoting our events. Thank you Sarah for your support.

Thanks also goes to Colin Gibson, our caretaker, for looking after the hall and making sure the hall and outside areas are well kept. Diane and Carla are also often spotted at the hall, checking on things / clearing up / making sure everything is as it should be. A lot of time goes into this and I would like to put on record that all your hard work at the hall but also for the hall from home, does not go unnoticed and is very much appreciated.

2018 has been a good year for the Kilmelford and Kilninver Village Hall. We have attracted people of all ages to our events and raised money to fund the most urgent projects on our list. Louisa and I launched a Facebook page for the village hall which enables us to also reach people in our community and visitors to our area via social media. This has been well received and we aim to continue to promote and advertise

all the great facilities the hall has to offer, attracting users of all ages to enjoy the local village hall.

Wishing you all a Happy New Year,

Astrid van der Kraan (Chair)

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TREASURERS REPORT 2018

At the start of 2018 the Bank A/C showed a healthy balance of £6720, however we were committed to hefty and necessary maintenance programme. Panels needed replacing in the porch, 2 new front doors were ordered, and a replacement emergency door in the corridor, and the soffits and fascia had to be renewed.

We had to replace the cooker as it was beyond repair and we decided to invest in a new sound system that was user friendly. Gill Philpots was successful in securing 2 grants of 250.00 each. One going towards the sound system and another towards the soffits and fascia.

All of this came in at a cost of £5013, and was over and above our annual outgoings. Hence our constant need to fundraise.

We finally got hooked up to Plusnet in February paying £24 per month, and in July they reduced this to £18 per month. These monthly payments have been covered by Astrids' generous sales of jams and vegetables.

The coffee mornings continue to be well attended and a welcome source of income.

The 100 Club continues to flourish through Dianas' hard work and an ability to get people to part with their money, charmingly. The monies accrued from this is kept as our contingency fund and stands at over £2000.

I have enclosed a comparison of our fundraising events with last years

The Financial Statement is up to the 31 Dec 2018, but there are monies outstanding, and the bottom line will be in excess of £5000

KILMELFORD & KILNINVER COMMUNITY SCIO

Financial Statement Jan – Dec. 2018

Receipts

Cash Misc. Items	0
Hall Hire	2809.50
Fundraising Events	3819.19
Heating Cards	430.40
Donations/Refunds Fits	398.95
Grants/Fits/Rebates	1665.57
Books	142.32

9266

Payments

Wages & Cleaning	1091.59
Heating & Lighting	2713.16
Refuse Collection	139.15
Insurance	1257.13
Plusnet	228.36
Equipment/Maintenance	5013.40
Event/Sundry expenses	905.94

11348.70

Excess/Debit Income	-2083
Opening Cash Balance	6720
Surplus Carried Forward	4647
Main A/C Balance	4688
Cass c/f	285
Total Balance c/f	<u>4688</u>

Approved on behalf of the Committee

.....Chairperson

.....Treasurer

Date.....